

**St. Xavier's Catholic College of Engineering
(Autonomous)
Nagercoil
Faculty & Staff Development Committee**

Minutes of the Meeting

Date: 11/06/2025

Time: 3:00 p.m.

Venue: Board Room

Members attended: Enclosed

Agenda

1. To consider the Minutes of Previous Meeting & Action Taken
2. Training Programmes Organized and attended in the even semester
3. Plan for the training programmes in the next academic year
4. Other matters

Discussion and Decision

The meeting started with the prayer and the principal welcomed the members and presented the agenda

1. To consider the Minutes of Previous Meeting & Action Taken

Discussion and Decisions	Action Taken
Agenda 01: To consider the Minutes of Previous Meeting & Action Taken	Considered and confirmed
Agenda 02: Training programs organized and attended during the academic year 2024-2025 (ODD SEM)	Reviewed and considered

Agenda 03: Discussions & Decisions

- | | |
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| <ul style="list-style-type: none"> • Departments that have not conducted FDP programs are requested to organize them in the even sem • ATAL FDPs Conducted • Five ATAL FDPs were applied (CSE, ECE, MECH and EEE)
 • Continue the Mentoring Orientation Program- the second phase in the month of March
 • Video Creation and Editing workshop can be extended to interested faculty members.
 • Medical Camp for staff
 • Skilled Staff Training Programmes Organized
 • Evening sports meet can be organized for staff members
 • Plan programs related to the SDG 17 goals.
 • Training sessions on topics such as Yoga, Handling Teenagers, Stress Management, Family Budgeting, etc., | <ul style="list-style-type: none"> • ECE dept. – Research applications in AI & ML (2nd Dec to 7th Dec 2024)] EEE dept. – Electric Vehicle (17th July to 22th July 2025) sanctioned CSE- Big Data Analytics and Visualization, Civil-Sustainable construction technology, MCA- Quantum Computing & its application, MECH- Planned, MBA, HSC- Informed
 • Scheduled on 5th or 14th July 2025
 • Planned during this Coming Semester
 • Medical Camp was organized on Dec 19th by St. Xavier's Medical College
 • 3D printing and scanning (5th May 2025), Electrical House Wiring (20th May 2025)
 • Combined along with the sports day.
 • Tech Fest, Hackathons were organized. Planned for faculty orientation/workshop
 • It will be held on 5th or 14th July 2025 |
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2. Training Programmes Organized and attended during the EVEN sem


- 63 NPTEL Online Courses have completed (SC-20, Elite-15, Silver-18, Topper- 2, Mentors-10, Top performing mentor-1)
- 435 Training programmes have been attended by the staff members (Conferences- 61, Workshop- 29, FDPs- 345, Seminar-18)
- 13 Faculty members acted as Resource Person / Guest Lecture and delivered 20 guest lectures.
- 22 Faculty members acted as Reviewers and reviewed 63 articles.
- Two Conferences Organized- (MBA Dept.- ICSFM'25 (8th & 9th of April 2025, Civil & Chem Dept.- ICASME'25 (29th & 30th of May 2025)
- One conference by ECE dept. has been sanctioned for funding by AICTE
- 5 fdps organized FDP (ECE dept. – Research applications in AI & ML (2nd Dec to 7th Dec 2024), EEE dept. – **Electric Vehicle** (17th July to 22th July 2025), **CSE**- Big Data Analytics and Visualization, **Civil**- Sustainable construction technology, **MCA**- Quantum Computing & its Application, MECH-planned
- 2 staff trainings were conducted (3D printing and scanning (5th May 2025, Electrical House Wiring (20th May 2025))

3. To plan for the training programmes

- Faculty and Staff orientation on Teaching Generation Z is planned on 5th July 2025.
- Research related orientation programme is planned on 14th July 2025.
- Video Creation and Editing workshop can be given to the faculty members in the upcoming semester
- A medical camp can be planned on cancer screening
- Soft Skills and Communication training can be arranged for the staff members
- New Faculty orientation, along with batchwise faculty orientation can be planned on the topic 'collective response'.

The Principal thanked all the members and the meeting came to an end at 03:30 pm.

Rev. Fr. S. Godwin Selva Justus - 

Dr. J. Maheswaran - 

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Rev. Fr. R. Xavier Raj -

Dr. V. Selvam -

Dr. V. Christus Jeya Singh -

Dr. M. Marsaline Beno -

Dr. A. Milton -

Dr. R.P Anto Kumar -

Dr. J. Annrose -

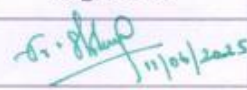

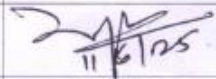
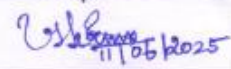
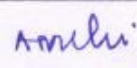
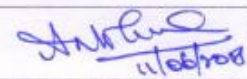
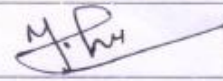
Mr. M. Anto Xavier Roche -

Attendance

St. Xavier's Catholic College of Engineering
Internal Quality Assurance Cell
Faculty and Staff Development Committee Meeting

Date: 11-06-2025
Time: 03:00 p.m. to 3:30 p.m. **Venue:** Board Room

Members Present

Sl. No.	Name	Signature
1.	Rev. Fr. S. Godwin Selva Justus, Correspondent	
2.	Dr. J. Maheswaran, Principal	
3.	Dr. V. Christus Jeya Singh, Vice Principal & Dean-Student Affairs	
4.	Dr. V. Selvam, Management Member	
5.	Dr. M. Marsaline Beno, Dean-Research	on leave
6.	Dr. A. Milton, Controller of Examinations	
7.	Dr. R.P Anto Kumar, Dean - Academics	
8.	Dr. J. Annrose, Coordinator-IQAC	
9.	Mr. M. Anto Xavier Roche, Dean – Student Futuristic Services	on leave

